

President Tom Roehrig called the regular Board meeting to order at 6 p.m. on Tuesday, July 9th, 2024

Roll Call - Loose, Krueger, Pulley, Roehrig, Nolan. Stenklyft arrived at 6:15. Not present was Collins. Others present were Missy Kieso, Mark Fochs, Kim Plate, Mike Loose, Yolanda Hernandez, John Noskowiak and Jim Brochtrup

Pledge of Allegiance - recited by everyone present.

Citizen Questions and Concerns – there were none

Announcements – Roehrig announced that the second Farmers Market will be held on Saturday, July 13th. The Planning Commission meeting is scheduled for Tuesday, July 23rd at 6:00 P.M.

Minutes - Action - to approve the Village Board meeting minutes as presented and place them on file - motion: Nolan; second: Krueger; carried. Action – To accept the Fire Department meeting minutes as presented and place them on file – motion: Loose; second: Nolan; carried. There were no First Responder minutes presented to the Board.

Treasurer's Report - Action - to approve the Village treasurer's report as presented - motion: Loose; second: Krueger; carried. Action - to accept the Fire Department Treasurer's Report as presented - motion: Loose; second: Krueger; carried. Action – to approve the First Responder treasurer's reports for April and May as presented – motion: Nolan; second: Krueger; carried.

Capital Projects Fund – Detail of Reserve Funds – Presented to the Board for their information.

Claims for the Village of Hilbert – Examined and discussed. Action - to pay all claims as presented - motion: Krueger; second: Loose; carried.

Correspondence – Receipt of the General Transportation Aids Quarterly Payment

Reports - Labor Hours report and the building permit report were presented to the Board for their information.

Unfinished Business – none

2024 Projects – none

Change Orders - none.

Payment Requests – none.

Recycling/Rubbish – The monthly report was given to the Board for their information

Police Protection for the Village – The reports for the months of May & June were presented to the Board for their information

Village Meadows Subdivision - Monthly update on lots sold/available - A report on the lots which have been sold, sales pending and lots available were presented to the Board for their information. There are 4 lots available. Subdivision Improvements – nothing new. Phase II Development - nothing new.

New Business –

Fire Department – Chief Loose stated that there were 3 fire calls since the last meeting. There are 3 new members added and 2 more possible members may be interested. He said it is exciting, and if all interested parties join the department, there would be 28 total members. The 4th of July events were a success. The raffle brought in about \$5,000.00 for the department. He was very happy with that number, which was comparable to last year. Turnout gear purchase for the new members will need to be discussed with Board. Loose also mentioned the gas plant at GFL is ready to start up & will require the department to do a walk through to make sure all looks well.

Application for Operator's License – Kieso presented the list of applications. Background checks were done on all & no issues were found. Action - to approve the list of Operator's License renewals as presented - motion: Nolan; second: Krueger; carried.

Classes/Seminars/Schooling for employees - Discussion and possible action regarding requests for schooling/training sessions – Kieso made a request to attend a 3-hour Basics of Budgeting webinar on July 30th. Action – to approve request regarding the webinar training – motion: Krueger; second: Loose. Reports on schooling/training session attended – There were no reports.

Wastewater Treatment Facility – Plate said that Schick, the new employee at the sewer plant, is working on his own now & is doing well.

Water Department – Discussion and possible action regarding the lead service line removals – Plate gave an update on lead service lines that need to be replaced. It looks like the

replacement fee will be close to \$4000.00 for each home. There may be only 3 or 4, or there may be as many as 20. He has time to get estimates before the October deadline. The discussion was whether the homeowner should pay for 100% of cost? Can it be added to their tax bill? Kieso will check to see if this can even be done. Can the Village assist the homeowner to get a low interest or no interest loan for the repairs? Should the Village pay for all repairs and budget funds for next year? The Village will be mandated to have the lines fixed or face extra testing in the future. No action was taken. Tabled until next month. Discussion and possible action regarding AT&T correspondence – Kieso gave an update on the AT&T correspondence. Their contract is up for renewal & they are looking for the Village to sign their agreement. She feels it is not in the Village's best interest. They are stating that they will remove their tower if the Village does not accept their offer. They also did this 5 years ago, and never did remove the tower. Kieso stated that we should not sign anything since we do not want any changes. Let them make that move. Action – to decline to sign the contract – motion: Krueger; second: Nolan; carried.

TID District #2 - No updates.

Employee Review & Grievance Committee – Action – to accept the committee minutes as presented and place them on file – motion: Stenklyft; second: Nolan; carried.

Streets Department – Discussion regarding the heavy rains on Saturday, June 22nd – Plate explained that we received 4-5" of rain in a short period of time. No sewers were backed up. No basements were reported as flooded. All culverts remained open. He felt that the situation had been handled very well. Plate said that he thinks part of the problem comes from the farmland being tiled and no fence lines, so nothing holds back the rainwater. He said that the subdivision in Village Meadows is not causing any of the problems. He also thought that the retention ponds are helpful as well.

Discussion and possible action regarding pond maintenance and updated costs to add an electric pump to the pond in Fochs Trails Subdivision – Residents were present to talk about the odor & appearance of the pond in Foch Trails. Plate told them that the Village is paying between \$550.00- \$850.00 per treatment for two ponds. When the ponds are treated it only takes a few days & the results are very good, but there has also been a lot of rain this summer. Jim Brochtrup said that the residents' children fish & play near the ponds and he is concerned about the water. Plate commented that they are retention ponds and are there to serve a purpose, they are not recreational ponds. He said that they are the Village's property and they could install a fence around them to close them off to residents. Stenklyft said that the Village should consider turning the ponds into dry ponds. He said they have become an alternative to the water retention ponds. Plate is going to get further information on this. The decision was to continue the treatments on the ponds for now, at Plate's discretion. No action taken.

Flexible Facilities Program Grant Application – Kieso reported that the grant is due by Thursday, July 11th, 2024

Discussion and possible action regarding additional information on the grant application process- Kieso received a rough draft for the remodel plans. The quote for the generator came in at \$130,000.00. The grant will pay for most of this, but they are asking the Village to pay \$6,500.00 toward the cost. Once we are approved for the grant, we can make any changes to the design plan. No decisions until we find out if we are approved.

Discussion and possible action regarding Resolution 2024-06 to accept and approve the WI DNR 2024 CMAR report – This report grades our wastewater treatment facility. We failed on phosphorus but that was expected due to the changes made by the DNR. We are currently working on the phosphorus issues. We are looking at construction of the wastewater treatment facility upgrades in a couple of years. Action – to approve resolution 2024-06 as presented – motion: Krueger; second: Stenklyft; carried. Roll call vote

Discussion and possible action regarding Resolution 2024-07 to Establish a Polling Place for the August 13, 2024, Election – Action – To approve resolution 2024-07 as presented. Motion: Krueger; second: Stenklyft; carried. Roll Call Vote – Yes: Nolan, Pulley, Roehrig, Loose, Krueger; carried. This is a mandatory resolution needed prior to each election.

Park and Recreation – Discussion regarding the park rental agreement/guidelines for the Hilbert Civic Park – A resident was in the Clerk's Office asking for one of the keys to the park the day before their rental date. Kieso told her that the keys were given to the one person in the organization that signed the rental agreement and she should contact him. He would make the

decision whether to give her a key. Kieso looked over the rental agreement for the park & community center and it does read that no prior day setup or day after cleanup is allowed. Additional rental fees will apply if this occurs. The decision was made to follow the rental agreement.

Discussion and possible action regarding the information from Robert E. Lee & Associates –
Action – to accept the bid of \$26,400.00 from Robert E. Lee & Associates for design, bidding and construction services for the renovation of the park bathrooms. Motion: Nolan; second: Loose; carried.

Discussion and possible action regarding the clock tower at Railroad Park – The clock is 25 years old. Plate said that the repairs would be \$5,092.00. The discussion was whether we should remove it or fix it. If we choose to fix it, the funds will come out of the general fund. Plate also mentioned that we may want to consider replacing the clock with an LED display sign. He said it would be nice to have the sign on main street to let residents know of any area events. The Board was hesitant due to the grant for the community center. If we get that a sign could be put up there and would be paid through the grant. No action was taken at this time.

Discussion and possible action regarding the procedure on Public Works employees over-time procedures – Plate discussed a recent situation when Fochs was on vacation & out of town but came back early to help with flooding issues. Thorpe was on call but had also gone out of town and was unavailable, so Plate was doing his best on his own. Fochs arrived to help. Because he was using vacation hours in that week, the time he worked was paid out as straight time & not overtime pay. Fochs thought that he should have received overtime pay because of the emergency. They asked that the Board review this policy. The Board agreed that the Public Works employee should be paid overtime in emergency cases. They would like to discuss this more at an Employee Grievance meeting. No action taken

Discussion and possible action regarding requests for Gospel Fest-including parking – Jeff Krueger sent a letter requesting to have Chestnut Street between 7th & 8th Street closed for Gospel Fest. They also asked if the Village would allow parking on the ballfields if extra room is needed. This will depend on the weather. If there was rain recently & the fields are soft, there will be no parking allowed on the fields. Plate will make this decision. If any damage is done, Gospel Fest will be responsible. Action- allow closing of Chestnut St. & use of ballfields, weather permitting. Motion: Stenklyft; Second: Nolan; carried

Presentation and possible action regarding a possible community event- Yolanda Hernandez – Hernandez said that Hilbert has a great Civic Park. She is looking to expand some events into Hilbert. She presented some of her ideas: A Blue Grass Fest at the end of September after school starts. Bring in food trucks, and kids' activities, or make an event that is just a kid's event. She is looking for ideas, looking for help organizing, volunteering and monetary help. She is going to attend some local events to get more ideas. She will also contact Hilbert Lions, Fire Department, and Optimist Club to see if there is any interest. No action taken.

Village Board Member Informational Report – Nolan has gotten complaints about long grass not being cut. This property is zoned as agricultural, so there is not much the Village can do about it. Tom did say that he is working with the Calumet County Comprehensive Committee, and there may be something that can be done about this property in the future.

The Village Board then convened into closed session under S.19.85(1)(c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Action – to convene into closed session – motion: Stenklyft; second: Krueger; Roll Call Vote – yes: Loose, Krueger, Nolan, Stenklyft, Pulley and Roehrig; carried.

The Village Board then reconvened back into open session. Action – to reconvene back into open session – motion: Stenklyft; second: Nolan; Roll Call Vote – yes: Loose, Krueger, Nolan, Stenklyft, Pulley and Roehrig.

Action – to increase the salary of Missy Kieso by \$1000.00 annually and Deb Thiel by \$1.00 per hour, effective July 8th – motion : Stenklyft; second: Krueger; Roll Call Vote – yes: Loose, Krueger, Nolan, Stenklyft, Pulley and Roehrig; carried.

Adjournment – Action – to adjourn – motion: Stenklyft; second: Krueger; carried. The meeting was adjourned at 8:26 p.m.

Deb Thiel, Deputy Clerk